

## **Reports and student tracking**

In order to track course enrollments and completions for members of your diocese, school, or group, McGrath provides a variety of reporting options.

1. User Registration Data Report- much of the information collected when an individual registers for a course can be shared in reports to the diocese.

2. Enrollment Report- provides real-time verification of required enrollments to ensure everyone registers before the course begins.

3. Course Completion Reports- enables your ability to track individuals' course enrollments, completions, and incomplete status.

4. Progress reports- provides learner's progression through a course or series of courses.

5. Direct access to courses granted to formation teams to review and track course work in real time.

Questions regarding reporting can be directed to <u>stepnd@nd.edu</u>.