How do I register for a course? MICL Online Learning

University of Notre Dame



- 1. Browse for courses at <u>https://mcgrathcatalog.nd.edu/</u>.
- 2. When you find the right course, click on the card with the description.



3. On the following screen, click **Enroll Now.** Optionally, you can click on the shopping cart icon if you are interested in taking multiple courses.

Christian Doctrine	08-22 Christian Doctrine
for Catechists I	for Catechists I
August 2022	Aug 29, 2022 - Oct 15, 2022

4. If you already have a Canvas Account, click Already have an account? Sign In.

If you do not yet have a Canvas Account, create one by filling out the rest of the form. Please be sure to use the email address you wish to use for your course.

Already have an account? Sign in here	f you need to Create an Account A. Idy have an account? Sign in here
Full Name	Full Name
Enter Full Name	Enter Full Name
Email	Email
Enter Email	Enter Email
Confirm Email	Confirm Email
Enter Email	Enter Email
First Name	First Name
Enter Answer	Enter Answer
Last name	Last name
Enter Answer	Enter Answer
Email	Email
Enter Answer	Enter Answer
Diocese (if known)	Diocese (if known)
Enter Answer	Enter Answer
Country	Country
Enter Answer	Enter Answer
I agree to the Acceptable Use Policy and acknowledge the Privacy Policy.	2 I agree to the Acceptable Use Policy and acknowledge the Privacy Policy.

Note: If you registered for a new account, you must verify your account to <u>complete your registration</u> and begin the course. Check your registration email address and follow the instructions in the confirmation email to confirm your account.

	McGRATH INSTITUTE	
	Welcome	
Dear	friend of the McGrath Institute at the University of Notre Dame,	
Than Instit	k you for registering. You have successfully created a new account with the McGrath ute. Your login ID is your email address.	
Pleas	e log into the courses at <u>https://notredamecatalog.instructure.com/</u>	
If you toll-fi	n need assistance, please contact us by sending an email to <u>stepnd@nd.edu</u> or by calling ree: 1-866-425-7837. Complete Registration	

If you attempt to create an account, when you already have a Canvas account associated with your email address, Canvas will offer the opportunity to merge accounts:



When you click Click Complete Registration, you'll be taken back to Catalog where you can complete your enrollment.

5. Click **Pay and Enroll**

	Christian Doctrine for Catechist	ts 🗍
TOTAL	\$99	\$99
Promotion Code		

6. Fill out payment details to complete the purchase. After payment, you can Go to Course to begin coursework (if your course has started) or Return to Catalog if you would like to continue browsing. For a more detailed overview of enrollment options see, How do I enroll in a Catalog course?
 Please note, STEP and Camino Courses cannot be accessed until the course start date.

	Ready to Begin
You I Go to yo	nave successfully enrolled in the following listing. Pur Catalog Student Dashboard to begin the course.
0	
<u> </u>	Go to Courses
2	Return to Catalog

7. After your enrollment is complete, you will receive a confirmation email:



You will also receive an email confirming your payment; it will be sent from <u>stepnd@nd.edu</u> and will have the subject line "Notification of Payment".

This message is an automated notification to successfully. Please note that all payments a) inform you that your payment has been completed re subject to approval and final verification.	
Payment Information:		
Payment Type:	Credit Card	
Card Number:	xxxxxxxx2227	
Card Type:	Visa	
*** CARD_NOT_PRESENT ***		
System Tracking ID:	900068	
Date/Time:	August 2, 2022 2:24:14 PM EDT	
Payment Gateway Reference Number:	20220802000028	
	Payment An	ount
	Total Paid:\$	99.00
Thank You		
Thonk you for your novmont		

To Register for More Than One Course

Canvas Catalog has a Shopping Cart feature which allows you to purchase multiple courses at the same time.

When you are at a course listing, click on the shopping cart icon rather than the blue "Enroll Now" button.

McGRATH INSTITUTE	UNIVERSITY OF
FOR CHURCH LIFE	NOTRE DAME
Introduction to the New Testament August 2022	08-22 Introduction to the New Testament Aug 29, 2022 - Oct 7, 2022 S99 Erroll Now

You will briefly see a notification banner indicating that your course has been added to your cart (1).

You can then use your browser's back arrow to navigate back to the listings page to select more courses. (2)



When you are ready to purchase, click on the shopping cart icon on the upper right of the listing page (1), then click on "Checkout" when the Cart listing appears (2.).



If you decide you do not wish to purchase all the items in your cart, you can remove individual items by clicking on the trash can icon. (1)

If you have a Promotional Code, you can enter it in the text box on the bottom left of the page. (2)

When you are ready, click on the blue "Pay and Enroll" button. (3)

Checkout	(0
History of Christianity: The First Five Centuries August 2022	08-22 History of Christianity: The First Five Centurio	es 📋
MEGRATH INSTITUTE	\$99	
Mariología: María en la Fe Católica	08-22 Mariología: María en la Fe Católica	Ē
AGOSTO 2022 IN McGRATH INSTITUTE	\$50	
Introduction to the New Testament August 2022	08-22 Introduction to the New Testament	Ĩ
TOTAL		\$248
2 Promotion Code Enter Promotion Code	Apply Cancel Pay	and Enroll