



<b>Participant:</b>
<b>Amount Paid:</b> \$«AmountPaid»
<b>Balance Due:</b> \$

**DATE**

**WELCOME TO NOTRE DAME VISION CYM!**

It is with great pleasure that we welcome you to the University of Notre Dame’s Vision for Campus and Youth Ministers (CYM) program for the week of **DATE/WEEK**. All of us involved with this exciting program look forward to sharing a dynamic and spiritually enriching week with you here on the Notre Dame campus.

Your next step is to download and return the forms necessary for your participation in the Notre Dame Vision CYM program. On our website, you will find a link labeled “Registration Packet” in the “Complete Registration” section of the Notre Dame Vision CYM page:

<http://icl.nd.edu/notre-dame-vision/complete-registration/complete-registration-adult/>.

This “Registration Packet” includes the following documents, all of which must be signed and returned to our office no later than May 24, 2017 (sooner if possible):

- Waiver, Release, and Indemnification Agreement (2 pages)
- Notre Dame Vision T-Shirt & Poster Pre-Order Form (*optional*)
- Notre Dame Vision CYM Packing List (for reference)
- Campus Arrival Map (for reference)

Below you will find additional information that will be helpful as you prepare to join us this summer.

***Arrival and Departure***

We expect you to arrive on the Monday of your scheduled week. Registration takes place between 12:00 noon and 4:30pm in **Geddes Hall**. You should plan to depart in the afternoon on the Friday of that same week. The last event ends around 12:30pm on Friday. (Lunch on Friday is not included.) Notre Dame Vision does not have access to housing or luggage storage for participants before or after the program week.

Please let us know at least one week in advance if you will be making a late arrival (i.e., after 4:30pm on Monday). Should you miss a flight or experience any other major delay in your travel schedule, please immediately contact the Notre Dame Vision office at (574) 631-7425.

***Location and Travel***

Notre Dame is located in northern Indiana, just outside the city of South Bend. It is only a few minutes south of the Michigan border and 100 miles east of Chicago on the Indiana Toll Road (80/90) at exit 77. Notre Dame is a self-contained community with its own security police force and fire department. We are on Eastern Standard Time, which is the same as New York, one hour ahead of Chicago and three hours ahead of Los Angeles.

You will find helpful information about travel to and from South Bend at [www.sbnair.com](http://www.sbnair.com) and [www.nd.edu/visitors](http://www.nd.edu/visitors). You may also call (800) 366-3772 for Anthony Travel Service, the University’s official travel agency.

**If you drive to campus:** Exit the Toll Road at Exit 77, follow the map provided to park in the B2 Lots. Walk to Geddes to Register, then return to your car to drive to your assigned dorm.

**If you fly or take the South Shore Rail to South Bend Regional Airport:** The South Bend Airport is approximately a 15-minute cab ride (about \$15) from the Notre Dame campus. (Note that the Amtrak train station is at a different location.) Ask the taxi driver to drop you off at “Library Circle.”

**If you are flying into Chicago airports:** The CoachUSA/United Limo bus picks up at both Chicago airports and brings you directly to campus for approximately \$42 each way, \$75 round trip ([www.busville.com](http://www.busville.com)).

**If you are traveling in a coach bus with a large group of participants:** Direct the bus driver to stop at “Library Circle.” Do not unload luggage from the bus, but have all participants disembark and walk to Geddes Hall for Registration. After completing Registration, the participants will be directed to their residence halls and depending on the halls assigned, it might be better for the bus to drive to the other side of campus. Coach buses are not allowed onto campus. The only places to load/unload are Library Circle, McKenna Hall (across from the Morris Inn), and in front of the Bookstore.

### ***Registration and Check-in***

Please register immediately upon your arrival at Notre Dame (though no earlier than noon on Monday). Registration for Notre Dame Vision CYM is from 12:00n to 4:30pm on the Monday of each scheduled week. Please come to **Geddes Hall**, which is located just northwest of the Hesburgh Library and east of the Golden Dome. Please see the Campus Arrival Map in the Registration Packet.

Registration will be in the Coffeehouse on the first floor of **Geddes Hall**. In order to register, your balance must be paid in full and all required documents (listed above) must be on file. You will receive several items at the registration desk, including your meal pass, directions to your residence hall, and other materials and information about the week.

### ***Residence Halls***

All Notre Dame Vision CYM participants, with the exception of those who have arranged their own accommodations, will stay in an air-conditioned dorm located on campus.

The rooms are typical college dorm rooms and contain only a bed, dresser, desk and chair, and closet or storage area per person. Bed linens, a pillow, and towels will be provided, though you may consider bringing an additional blanket, towel and fitted sheet (extra-long twin) for more comfortable sleeping. There are not usually reading lights in the rooms. The rooms are not furnished with a telephone, though pay phones are available elsewhere on campus.

Housing consists of double occupancy rooms. You may request a roommate and we will try to honor all roommate requests made by Notre Dame Vision CYM participants. Vision CYM offers a limited number of single occupancy rooms for an additional \$100 fee. You may request an “upgrade” to a single occupancy room through the website or contact our office.

Each half of each floor has a community bathroom; depending on the number of males/females you may have to walk a short distance to the bathroom. Please consult the “packing list” for what you will need for your dorm room. Each dorm is equipped with an elevator for your convenience, and its own chapel that will be available for your use throughout the week.

All dorms employ a summer staff that includes a hall manager and several assistant hall managers who will be available 24 hours a day should you need assistance. It is likely that Notre Dame Vision CYM will be sharing a dorm with other adult education programs throughout the summer sessions.

The Notre Dame Summer Dorm Policy is that you are only allowed access to the dorm you are assigned. That means you cannot enter the student dorms at any time and high school participants are not allowed in the CYM dorm at any time, even if they are your own children.

### ***Relationship with the Vision high school conference***

The Notre Dame Vision CYM Conference is intentionally designed as a separate, but parallel conference with Vision. The overlapping shared sessions are planned for this year's theme and the CYM sessions build and expand upon those.

For those who are bringing high school students, they will be participating in a distinct experience from you during the week. Although there are times for shared sessions, meals, and prayer experiences, the Vision staff has the primary responsibility for the high school students from registration until after the closing mass.

### ***Meals***

Meals will be provided daily in the dining halls beginning with dinner on Monday and ending with breakfast on Friday. Please note that lunch on Friday is not included in your registration. Additionally, there are a variety of eateries on campus, many of which are located in the LaFortune Student Center. Feel free to visit Notre Dame Food Services at <http://food.nd.edu> for more information regarding places to eat at Notre Dame and accommodations for food allergies.

### ***Banking***

There are ATM's in LaFortune Student Center, the Hammes Notre Dame Bookstore, South Dining Hall, and DeBartolo Hall, nearby where most Notre Dame Vision CYM activities will take place

### ***Attire***

Casual attire will be right for your week at Notre Dame Vision CYM. Plan for a warm and humid South Bend summer, with temperatures typically in the 70s/80s during the day and occasionally in the 90s.

A raincoat and umbrella might also be necessary. We strongly recommend bringing a sweater, sweatshirt, or jacket for cool nights and, more important, very cool air-conditioned classrooms, auditoriums, and chapels.

Good walking shoes are a must, as Notre Dame is a pedestrian campus and there will be about a 10 minute walk between the buildings where Vision activities take place. If you have issues with mobility, you can rent an electric scooter from Alick's Home Medical for \$100/week. You would need to contact them directly at 1-800-633-4144.

### ***Medical***

Should you need medical assistance during your stay at Notre Dame, two fine hospitals – St. Joseph Regional Medical Center and Memorial Hospital – are within 10 miles of campus.

### ***Mail***

We are not able to accept any personal mail for Notre Dame Vision CYM participants.

### ***Remaining Balance***

Your account information is noted in the top right corner of the first page. If you have an outstanding balance, please mail your payment, along with your completed forms, to Notre Dame Vision CYM, 334 Geddes Hall, Notre Dame, IN 46556. Payments should be post-marked by **May 24, 2017**. Please make checks payable to "Notre Dame Vision." Credit card payments are accepted through the Notre Dame Vision online store.

**Questions?**

If you have any questions at all, please feel free to contact the Notre Dame Vision staff at the telephone number or e-mail address listed below. We look forward to welcoming you to Notre Dame this summer!

Sincerely,



Leonard J. DeLorenzo, Ph.D.  
Director, Notre Dame Vision

**Contact Information:**

Office: (574) 631-7425

Fax: (574) 631-6968

E-mail: [ndvi@nd.edu](mailto:ndvi@nd.edu)

334 Geddes Hall  
Notre Dame, IN 46556

**To be returned no later than May 24, 2017**

- Waiver, Release, and Indemnification form
- Pre-Order t-shirt form (*optional*)
- Balance due (printed at top of p. 1)